

**STATE OF NEVADA
BOARD OF EXAMINERS FOR LONG-TERM CARE ADMINISTRATORS**

Minutes of Regular Quarterly Board Meeting

**May 7, 2015
9:30 a.m.**

**Nevada Early Intervention Service
3811 W. Charleston Blvd.
Suite 112
Las Vegas, Nevada 89102
and
Video Conferencing
Nevada Early Intervention Service
2667 Enterprise Rd.
Reno, Nevada 89512**

- I. Chair, Margaret McConnell called the meeting to order at 9:32 a.m.
- II. Executive Director, Sandy Lampert called the roll and a quorum was present.

Board Members:

Margaret McConnell, Chair
Terry Clodt, Sec/Treas.
Jane Gruner, ADSD - Excused
Lilia Sioson - Excused

Mary Ellen Wilkinson, Vice Chair
Lindsay Hansen, M.D.
Linda Gelinger - Excused

Staff:

Sandy Lampert, Executive Director

Guests:

Heather Korbolic, ADSD

- III. PUBLIC COMMENTS –
- IV. APPROVAL OF THE FOLLOWING PROPOSED DISCIPLINE ACTIONS
 - a. Nelia Buendia – Providence Home Care – Case No. B-36100
 - b. Julieta G. Iban – Golden Valley Group Care 2 – Case No. B-36102

Chair, Margaret McConnell called for a motion. Lindsey Hansen moved to approve the Disciplinary Actions. Mary Ellen Wilkinson seconded. Motion carried. Terry Clodt abstained.

- V. SECRETARY'S REPORTS:

a. Approval of the Minutes of February 9, 2015 Meeting – Secretary, Terry Clodt moved to approve. Mary Ellen Wilkinson seconded. Motion carried.

- VI. ADMINISTRATIVE REPORT: Executive Director, Sandy Lampert, reported that the office is purchasing a new copy machine and we are now looking into the possibility of making the Board Office paperless.
- VII. ADMINISTRATOR LICENSES ISSUED MUST RECEIVE FINAL BOARD APPROVAL WHEN ALL REQUIREMENTS HAVE BEEN MET.

a. Nursing Facility Administrator Licenses Issued

- (1) Olsen, Katherine
- (2) Chappelow, Lisa
- (3) Donohue, Daniel
- (4) Smith, Lowell
- (5) Kohn, Ashley
- (6) Flygare, Brady
- (7) Leinweber, Michael

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Nursing Facility Administrator Licenses. Lindsey Hansen seconded. Motion carried.

b. Residential Facility Administrator Licenses Issued

- (1) Dixon, Vanessa
- (2) Cadaval, Stacey
- (3) Cowley, Peter
- (4) Gray, Denise
- (5) Graham, Nicole

Chair, Margaret McConnell, called for a motion. Lindsey Hansen moved to approve the Residential Facility Administrator licenses. Mary Ellen Wilkinson seconded. Motion carried.

c. Inactive Requests

- (1) Phillips, Susan - RFA
- (2) Hines, Shelia - RFA
- (3) Pangilinan, Angel – RFA

Chair, Margaret McConnell, called for a motion. Terry Clodt moved to approve the Inactive License Requests. Lindsey Hansen seconded. Motion carried.

VIII. UNFINISHED BUSINESS:

a. RCAL AIT Program Report – Executive Director, Sandy Lampert, reported that so far this fiscal year we have 21 new applicants, of which 6 have been licensed, 5 are ready to take the NAB Exam, 3 are now taking the Nevada Best Practices Training and 7 are in the earlier stages of the training. The new program has allowed the Board to monitor the training and receive reports from the mentors and the RFA candidates. The feedback has been very positive. The Board has a terrific group of mentors that will be acknowledged at a luncheon to be held today. For this fiscal year, these mentors have given to the Board 440 hours of their time and they have done a exceptional job. A mentor training will be held in May in Reno.

b. NFA Lack of AIT Opportunities – Mary Ellen Wilkinson reported that Corporations on the East Coast are much more willing to provide AIT programs. Chair, Margaret McConnell, informed the Board that NAB has commissioned a noted Health Care instructor from the University of Eau Claire in Wisconsin to write an AIT Training Program, that NAB will offer to State Boards free of charge. It will be a hands-on, well directed program which has up to this

time not been available. Lindsey Hansen suggested that the Board might offer some kind of recognition to facilities that provide AIT Training. Margaret McConnell brought up for discussion the problem of an ICF/recovery facility providing an AIT program since the Bureau is now requiring this type of facility to have an administrator. The Board reached out to NAB for its opinion on this matter. NAB did not feel that a small facility of 6 beds would be able to provide adequate training for licensure. The Board needs to establish minimum requirements for facilities that can provide AIT programs. After some discussion, the Board decided that it would not approve a small facility for an AIT program.

IX. NEW BUSINESS:

a. Regulation Workshop – Chair, Margaret McConnell, brought up the need for a Regulation Workshop to review items that may need to be amended. Some are as follows:

1. NFA Preceptor qualifications
2. Background Checks – to be in alignment with HCQC – NAC 654.210
3. RFA Qualifications – NAC 654.1505.9.1
4. ICFs
5. Administrative Fines – NAC 654.181 – NAC 654.250 – Language regarding what happens if an administrative fine is not paid.
6. Master License – Health Service Executive which will require a change to NRS 654.
7. Dual Licensure/Number of beds.

X. DEPUTY ATTORNEY GENERAL'S REPORT –

XI. BOARD MEMBER COMMENTS – Terry Clodt informed the Board that the County Commissioners are talking about Public Guardians.

XII. PUBLIC COMMENTS – Heather Korbolic (ADSD) reported on the following bills:

1. AB 28 - Requires the Office of the Ombudsman to offer Person Centered Care Training.
2. AB 222 – Fines for unlicensed facilities.
3. AB 223 – Changes the definition of Elder Abuse by adding abandonment.
4. AB 242 – Acute SNIF – Study for post acute care.
5. AB 325 – Establishes licensure for Private Guardianship.

XIII. TIME/DATE/LOCATION OF NEXT REGULAR QUARTERLY MEETING – The next meeting will be held on Wednesday, July 29, 2015 at 9:30 a.m.

XIV. ADJOURNMENT – Meeting was adjourned at 11:35 am.

Respectfully submitted:

Sandy Lampert

Sandy Lampert
Executive Director

Attested by:

Terry Clodt

Terry Clodt
Secretary/Treasurer